

Agreement for Work Finding Services

1. You (Your) are entering into this Agreement for Work Finding Services with Matchtech Group (UK) Limited of 1450 Parkway, Solent Business Park, Whiteley, Fareham, Hampshire PO15 7AF a company registered in England and Wales with company number 04426336 (We, Us, Our).
2. We operate as an Employment Agency when providing permanent work finding services to You and operate as an Employment Business when providing temporary work finding services as defined in the Employment Agencies Act 1973 and the Conduct of Employment Agencies and Employment Businesses Regulations 2003.
3. We are under no obligation to find You permanent or temporary work nor are You under any obligation to accept any offer of work.
4. We shall provide work finding services to You free of charge and in accordance with Our Privacy Policy [here](#), which will include maintaining Your details on our database of candidates, searching for suitable work opportunities for You and keeping in touch with You.
5. One of Our specialist trained consultants may contact You from time to time to discuss potential work opportunities within STEM sectors. If there are any work opportunities that are of interest to You, We will need to confirm Your identity and assess Your suitability for the work opportunity before being able to introduce You to a hirer. In order to assess Your suitability for a work opportunity, We will need to confirm that You have the experience, training, qualifications and any authorisation which the hirer considers are necessary, or which are required by law or any professional body, to work in the position that the hirer seeks to fill.
6. If You are seeking temporary work opportunities, We shall seek an appropriate market rate of pay for the assignment but the minimum rate of pay will be the National Minimum Wage from time to time. The actual rate of pay will be confirmed to You before You accept the assignment.
7. For temporary work assignments, there are three different ways that You are able to contract with Us:
 - 7.1.1 Option 1 – A direct PAYE contract for services with Us
 - 7.1.2 Option 2 – Via a Third Party Intermediary/Umbrella Company
 - 7.1.3 Option 3 – Via a Limited/Personal Service Company (PSC)
8. If You are uncertain about the differences between the three Options above, please speak to one of Our specialist trained consultants or seek independent advice.
9. For Options 1 and 3, the relevant contracts are available for You to review [here](#). For Option 2, You will contract with the Third Party/Umbrella Company. Please note that We only contract with providers that are on Our approved supplier list available [here](#).
10. The rate of pay You will receive for an assignment will depend upon which one of the three Options above You choose. Our Key Information Documents available [here](#) will help inform Your decision in that regard. You should notify Us of your decision before agreeing to or commencing an assignment. Unless You inform Us otherwise, We shall assume that you wish to be engaged on the basis of Option 1 – A direct PAYE contract for services with Us.
11. Your continued use of Our work finding services is considered acceptance of the terms of this Agreement and the terms of our contracts for temporary work assignments.